

NOTICE TO BIDDER
BID # 2025-09

BOARD OF COUNTY COMMISSIONER
GRANT COUNTY, OKLAHOMA

Bids will be received until **3:00 p.m., Thursday, October 3, 2025**, at the Grant County Courthouse, County Clerk's Office, 112 E Guthrie Street, Room 102, Medford, Oklahoma, 73759 and will be opened at **9:30 a.m. Monday, October 6, 2025**, during the Regular Board of Commissioners' meeting.

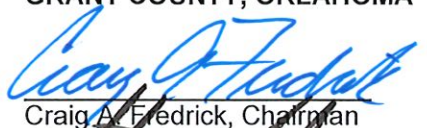
The Bidders must submit their bid on the official proposal forms which can be found in the packet titled: **CONTRACT DOCUMENTS AND PLANS AND SPECIFICATION**. The submitted bid envelope must be clearly marked **"SEALED BID #2025-09"**. All pertinent documents as found in the **CONTRACT DOCUMENTS AND PLANS AND SPECIFICATION packet** must be signed, and notarized (*if applicable*), and returned to the Grant County Clerk's Office as specified above or the bid will be rejected.

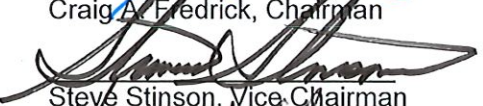
Any further questions regarding this bid request Rachelle D McCaleb @ 580-395-2274 – Grant County Clerk, Grant County, Oklahoma. Bid packet can also be found at: www.grant.okcounties.org.

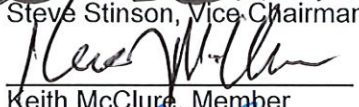
The Board of Commissioners reserve the right to reject any and/or all bids.

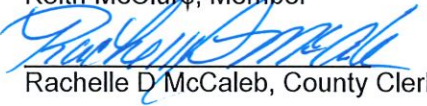
Approved this 15th day of September 2025

BOARD OF COUNTY COMMISSIONERS
GRANT COUNTY, OKLAHOMA


Craig A. Fredrick, Chairman


Steve Stinson, Vice Chairman


Keith McClure, Member


Rachelle D McCaleb, County Clerk



ATTEST

Grant County Elevator Modernization Scope Work:

Elevator Modernization, adopted code ASME A17.1-2022 (except statewide variance on existing elevators for the hearing impaired) NEC 2020, IBC 2018

MACHINE ROOM

1. Provide convenient GFCI outlets only.
2. Machine room door must be fire rated for 1.5hrs min.
3. Machine room lighting must be a minimum of 19-foot candles.
4. Confirm adequate room temperature/humidity as per elevator manufacture specifications.
5. All wiring in machine room must be in conduit or flame-retardant and jacketed.
6. Machine room must not be used as a chase way. Only elevator equipment and wiring allowed. Remove or separate plumbing piping.
7. Provide fused/breaker lockable 110v cab light disconnect.
8. Seal all penetrations for fire rating.
9. Existing breaker panel can remain, or be relocated.

HOISTWAY

1. Seal all penetrations in hoistway. Cover or remove wood from top of shaft and door frames.
2. Install door retainers on top of doors.
3. Remove all unrelated wiring in hoistway.
4. All wiring in hoistway must be in conduit or of flame retardant type.

PIT

1. Provide guarded light with 10 foot-candles.
2. Provide sump pump or drain capacity to remove 3,000 GPH (verify)
3. Provide single GFCI or permanently wired for sump pump.
4. All Sump pumps must be provided with a full flow check valve and gate valve.
5. Provide convenient GFCI outlet.
6. Provide code compliant pit ladders. Ladder with be within a 39" horizontal plane from interlock.

MISCELLANIOUS

1. Provide re-opening device – 3D detection of object in door path.
2. Install Phone failure device.
3. Install Emergency power illuminated signal, if equipped with stanby emergency power
4. All lobby landings must have 10fc of lighting.
5. Install sprinklers in pit, machine room, or hoistway.

County, Oklahoma

COUNTY PURCHASING OFFICE

Grant

County Court House

Medford

, Oklahoma

Phone Number +1 (580) 395-2274

Invitation to Bid

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE
RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

Date Issued 9/15/2025

Page 1 of 2

BID NUMBER

2025-09

BID CLOSING DATE AND HOUR

10/03/2025

REQUIRED DELIVERY DATE

(Days after award of Purchase Order)

TERMS

Date of Delivery

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			Please see attached Scope Work		

NON-COLLUSION BIDDING CERTIFICATION

_____(PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY _____)

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to the following:
 - a. Any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. Any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
 - c. Any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor's direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this _____ day of _____, 20____.

(Signature)

(Print Name)

(Position in the Company)

BUSINESS RELATIONSHIPS AFFIDAVIT

_____(PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY OF _____)

_____, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist, affiant should so state.)

(Signature of Affiant)

Subscribed and sworn to before me this _____ day of _____, 20 ____

Notary Public _____

My Commission Expires _____

STATE OF OKLAHOMA)
) ss
COUNTY OF)

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES OR MATERIALS) WILL BE (COMPLETED OR SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE INVOICE OR PROCURE THE CONTRACT OR PURCHASE ORDER.

(CONTRACTOR, ARCHITECT, SUPPLIER, OR ENGINEER)

By _____

ATTESTED TO BEFORE ME THIS _____ DAY OF _____, 20____

NOTARY PUBLIC (OR CLERK OR JUDGE)

NOTE: 62 O.S. § 310.9 (B), authorizes counties executing a contract with any architect, contractor, supplier or engineer for construction work, services or materials which are needed on a continual basis from such architect, contractor, supplier or engineer under the terms of such contract, or executing more than one contract during the fiscal year with such architect, contractor, supplier or engineer, may require that the architect, contractor, supplier or engineer complete a signed affidavit as provided for in subsection A of this section which shall apply to all work, services or materials completed or supplied under the terms of the contract or contracts.

S.A.&I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA }
COUNTY OF _____ } SS

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

BIDDER:

Signature

Subscribed and sworn to before me this _____ day of _____
20 ____ .

Notary Public (or Clerk or Judge)

My commission expires: _____

Note:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl.St.Ann. § 138