

**NOTICE OF REGULAR MEETING  
BOARD OF COUNTY COMMISSIONERS**

As required by **Title 25 of the Oklahoma Statutes (O.S) §311**, NOTICE IS HEREBY GIVEN the **Grant County Board of Commissioners** will hold a Regular Meeting

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its legal counsel (Assistance DA or DA) or the recommending board, commissioner, or committee.

**DATE: Monday, September 8, 2025**

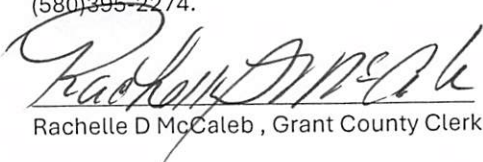
**TIME: 9:00 a.m.**

**PLACE: 112 E Guthrie St, Room 103, Medford, OK 73759**

This meeting will be held in person (in accordance with the Open Meeting Act) and by public teleconference for those who care to attend via Zoom teleconference call. *To attend the meeting via Zoom, please see the following instructions: Call 1-253-215-8782 – you will be prompted for the Meeting ID: 5766138731 followed by the # sign. You will then be prompted again to enter the # sign. You have now requested audio entrance to the meeting.*

1. Call Meeting to Order
2. Roll Call
3. Prayer & Flag Salute
4. Acknowledgement of Agenda & Statement of Compliance with Open Meeting Act
5. Comments from the Public on the below agenda items  
(Limit of two (2) minutes which may be extended at the discretion of the Board)
6. Discuss and possible action on the following agenda items:
  - a) Discussion – Unifirst David Garcia
  - b) Transfer of Appropriations
  - c) Blanket Purchase Orders
  - d) Purchase Orders and Travel Claims
  - e) Approve minutes from 08.02.2025 BOCC Regular Meeting
  - f) Approve Monthly Appropriations
  - g) Regular Payroll for Officer's/ Employees for August, 2025 for disbursement in September, 2025
  - h) Statutory Travel for Elected Officials for August, 2025 for disbursement in September, 2025
  - i) **Officer's Monthly Report for May, 2025 (County Clerk, District Attorney, Election Board, Court Clerk, County Treasurer, County Sheriff, County Assessor, Health Department) – All Subject to Audit**
  - j) Court Clerk Records Management and Preservation Monthly Report – August, 2025 – Reconciled Balance \$13,615.94
  - k) **Revocation of Receiving Officer:** Elijah Koehn – Grant County Sheriff.
  - l) **Designation of Receiving Officer:** Jesse Hern – Grant County Sheriff.
  - m) Monthly Mortgage Tax & Certification Fee for August, 2025 for disbursement in September, 2025 - \$130.00
  - n) Allocation of Alcoholic Beverage Tax for August, 2025 for disbursement in September, 2025 – \$15,097.99
  - o) Allocation of Motor Vehicle Tax for August, 2025 for disbursement in September, 2025 - \$1,841.65
  - p) Acknowledge August, 2025 Jail Report
  - q) **Resolution 2025-176** – Approve State Job No. : JP29862(04) – (D1)Environmental Checklist – Donnie Head – 10:5 am
  - r) Discussion U.S. Dept. of Transportation NODA Grant Agreement – Donnie Head
  - s) **Resolution 2025-178** – Donation from Robert Nicka (for 40' Tin Horn) to D3 - \$1150.00
  - t) **Payment for HighPoint Partners for Bridge # 99 Elm Creek**
  - u) Discussion City Lien information – Penny Huff
  - v) Discussion New Employee Hiring Procedures
  - w) Consideration and discussion on Road and Bridge Projects
7. New Business
8. Adjournment

Posted by 9:00 a.m. Friday, September 5, 2025, at both entrances of the Grant County Courthouse by Rachelle D McCaleb, Grant County Clerk or by a Deputy of the Grant County Clerk's Office (580)395-2274.

  
Rachelle D McCaleb, Grant County Clerk



attest