

MINUTES OF BOCC REGULAR MEETING

The Board of Commissioners of Grant County, Oklahoma (BOCC) held a regular meeting on **Monday, September 8, 2025**, at 9:00 am. Notice of the Meeting, including agenda, was posted at both entrances of the Grant County Courthouse, Medford, OK, Friday September 5, 2025, prior to 9:00 am. in accordance with Title 25, §301-314 O.S.

Fredrick called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Craig Fredrick, Steve Stinson, and Keith McClure. Also, present was Rachelle McCaleb, David Garcia, Ken Merrill, Penny Huff entered at 9:02 am and Donnie Head entered at 9:57 am. Teleconferencing was enabled to comply with the Open Meetings Act. Out of the commissioners Stinson, Fredrick, and McClure used their signature stamps and hand signed as well.

Stinson said a prayer and McClure led the flag salute.

McCaleb acknowledged the agenda was properly posted in compliance with the Open Meeting Act.

Discussion with David Garcia and Kent Merrill with Unifirst included uniform options available, new products coming out in the Spring, current contract expires November, 2026. Districts will discuss as decision effects all Districts and all Commissioners will need to sign any new contracts.

Stinson moved to approve Transfer of Appropriations. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve Blanket Purchase Orders. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Purchase Orders and Travel Claims. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

2025-2026

AMB SVC-ST 831 CITY OF MEDFORD 69.97; 873 CITY OF POND CREEK-AMB SERV 10500.00; 885 PIONEER TELEPHONE 50.00.

ASSR REV FEE 866 XEROX CORP 115.24.

CBRI 645 HIGHPOINT PARTNERS, LLC 21499.80; ROCK 660 BURBANK MATERIALS, LLC 9537.12.

Co Clerk Lien Fee 909 MCCALED, RACHELLE D. 131.04.

EMS 522-ST 608 COMDATA INC 280.40; 898 MIDWEST CARD AND ID SOLUTIONS LLC 1510.00.

Fair Improve-ST 879 SUMMIT UTILITIES 42.98; 886 PIONEER TELEPHONE 34.95.

General 2 OSU/AGEC CTP 65.00; 324 THOMPSON-JONES, DUANE 700.00; 497 RK BLACK INC. 134.73; 698 INTEGRIS BASS OCCUPATIONAL MEDICINE 100.00; 838 DUSTYS LOCK & KEY 30.00; 867 ADVANCED WATER SOLUTIONS 15.30; 872 KAY ELECTRIC CO-OP 77.00; 876 RELX INC DBA LEXIS NEXIS 104.00; 881 SUMMIT UTILITIES 220.30; 887 KANOKLA 144.16; 897 NW DISTRICT CODA TREASURER, PENNY HUFF 225.00; 901 MERRIFIELD OFFICE SUPPLY 572.10; 914 USPS - MEDFORD 365.00;

Health 61 SUMMIT UTILITIES 280.31; 892 AMAZON CAPITAL SERVICES 66.99.

Highway 429 FLAMING AUTOMOTIVE 694.36; 449 KELLEY'S AUTO PARTS 929.51; 453 HODGES, JOE 354.20; 796 YELLOWHOUSE INC 339.26; 797 SOUTHERN TIRE MART LLC 15300.00; 809 ODOT/Comptroller 1385.60; 810 ODOT/Comptroller 1227.42; 821 ODOT/Comptroller 1976.24; 822 ODOT/Comptroller 3042.26; 828 K&L SUPPLY, INC 160.00; 880 SUMMIT UTILITIES 41.59; 882 SUMMIT UTILITIES 56.39; 910 STINSON, STEVEN 303.24; 431 CINTAS FAS LOCKBOX 41.41; 450 LITTLE BS TWO LLC 210.00; 714 DOLESE 2338.65; 786 DOLESE 2301.05; 802 DUB ROSS COMPANY INC 10039.20; 815 ODOT/Comptroller 3540.63; 816 ODOT/Comptroller 2606.40; 826 INTEGRIS BASS OCCUPATIONAL MEDICINE 50.00; 849 LEBEDA, V DEAN 300.00; REPAIR 233 BRUCKNERS 9033.68; SHALE 454 LEBEDA, V DEAN 242.25;

Rural Fire-ST 780 BIG D SPEED-O-MOTIVE LLC 4300.00; 832 CITY OF MEDFORD 69.97; 865 BANNER FIRE EQUIPMENT INC 301.00; 878 SUMMIT UTILITIES 43.28; 884 PIONEER TELEPHONE 49.39.

SH Commissary 97 CINTAS FAS LOCKBOX 105.01.

SH Svc Fee 571 RCB BANK 877.58; 688 XEROX CORP 201.59; 690 BEN E. KEITH COMPANY 699.29.

McClure moved to approve minutes from 08.02.2025 BOCC Regular Meeting. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve monthly appropriations. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve Regular Payroll for Officer's/ Employees for August, 2025 for disbursement in September, 2025. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Statutory Travel for Elected Officials for August, 2025 for disbursement in September, 2025. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve Officer's Monthly Report for August, 2025 (County Clerk, District Attorney, Election Board, Court Clerk, County Treasurer, County Sheriff, County Assessor, Health Department) – All Subject to Audit. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Court Clerk Records Management and Preservation Monthly Report – August, 2025 – Reconciled Balance \$13,615.94. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve Revocation of Receiving Officer: Elijah Koehn – Grant County Sheriff Office. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve Designation of Receiving Officer: Jesse Hern – Grant County Sheriff Office. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Monthly Mortgage Tax & Certification Fee for August, 2025 for disbursement in September, 2025 - \$130.00. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Allocation of Alcoholic Beverage Tax for August, 2025 for disbursement in September, 2025 – \$15,097.99. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Allocation of Motor Vehicle Tax for August, 2025 for disbursement in September, 2025 - \$1,841.65. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to acknowledge August, 2025 Jail Report. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve **Resolution 2025-176** –State Job No. : JP29862(04) – (D1)Environmental Checklist. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

U.S. Dept. of Transportation NODA Grant Agreement – Donnie Head discussed District 3 will do an ETR loan for \$333,605.00, with zero interest. This will be used for riprap on Redhill Bridge.

McClure moved to approve **Resolution 2025-178** – Donation from Robert Nicka (for 40' Tin Horn) to D3 - \$1150.00. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Fredrick moved to approve payment for HighPoint Partners for Bridge # 99 Elm Creek. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Penny Huff discussed City Lein information. The Treasurer would like to send letter to municipalities asking them to take care of their own City Leins instead of putting them on the County's Tax Roll. Commissioners asked that the letter be available at the next meeting for signatures and to be sent out.

McCaleb discussed several New Employee Hiring Procedures. County Clerk with reach out to ACCO and the Asst. District Attorney for clarification on pre-employment drug testing, and probation periods for new hires.

McClure discussed District 1 - doing normal maintenance, grading, mowing, and hauling shale.

Stinson discussed District 3 – normal maintenance and focusing on several road projects.

Fredrick discussed District 2 – replacing culverts between rain, grading and hauling rock. Opening bridge #99 – Johnston Road and CR 1020.

New business: Stinson discussed OPEH&W has indicated they are progressing nicely on the payment catch up. They may be able to move members back to the Diamond plan in December or it may be at the 1 year mark. They are also looking at a program that could help reverse Type 2 Diabetes, and this could be free of charge to the members.

Stinson attended a Legislative meeting where they discussed Fair Board and changing the language in the statute regarding the number of members and how many from each district. They will need someone to sponsor the bill.

McCaleb discussed AirMed has reached out to see if the County would like to continue with their service for the next physical year, beginning in January. Prices are the same. Currently the county pays for this for each employee. This has been tabled for a later discussion.

At 10:38 a.m. McClure moved to adjourn. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Approved this 15th day of September, 2025

**BOARD OF COUNTY COMMISSIONERS
GRANT COUNTY, OKLAHOMA**

Craig A. Fredrick, Chair

Steve Stinson, Vice-Chair

Keith McClure - Member

Rachelle D. McCaleb, County Clerk



attest