

## MINUTES OF BOCC REGULAR MEETING

Board of Commissioners of Grant County, Oklahoma (BOCC) held a regular meeting **Monday, November 21, 2022**, at 9:00 am. Notice of the Meeting, including agenda, was posted at both entrances of the Grant County Courthouse, Medford, OK, Thursday, November 18, 2022, by 9:00 am. in accordance with Title 25, §301-314 O.S.

Stinson called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Steve Stinson, Craig A Fredrick, and Max L Hess. Also present were Jason Jump, and Cindy Pratt. Jenifer Firdard of NODA was present until 9:22 a.m. Penny Huff and Deana Kilian entered at 9:24 a.m., Teleconferencing was enabled to comply with the Open Meetings Act. All commissioners used their signature stamp.

Hess offered the prayer and Fredrick led the flag salute.

Pratt acknowledged the agenda was properly posted in compliance with the Open Meeting Act.

Jennifer Firdard presented information regard the State REAP and the Federal CDBG grant programs. The City of Pond Creek, Grant County District 3, the City of Wakita and the City of Medford are some of the entities in Grant County who will receive funding through the REAP grant program in 2023. The Town of Deer Creek began the application process but did not apply for REAP funds in 2023. Commissioner Fredrick will reach out to Town of Deer Creek officials to ensure they understand the benefits available through this program. Ms. Firdard also address the CDBG grant through US HUD. Approved Federal projects must benefit the HUD group which typically includes water and sewer projects.

Hess moved to OK 911 Management Authority GIS Data Sharing Memorandum of Understanding which allows Woods County to submit Grant County's mapping data to the State. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Fredrick moved to approve the designation of Max L. Hess (Grant Co BOCC Rep) & James Shepherd (Grant Co ESA Rep) to Woods, Harper & Grant County E911 Board. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Fredrick moved to approve the Grant County Personnel Policy by Resolution **2022-172** effective November 21, 2022. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

No action on Grant County Travel Policy by Resolution **2022-173**.

Hess moved to approve the minutes of 10-14-22 regular meeting. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Fredrick moved to approve (6) Transfer of Appropriations as follows: 1102-6-4100-2005 Hwy D1 M&O to 1102-6-4000-2005 M&O \$400.00 • 1102-6-4200-2005 Hwy D2 M&O to 1102-6-4000-2005 M&O \$400.00 • 1102-6-4300-2005 Hwy D3 M&O to 1102-6-4000-2005 M&O \$400.00 • 1102-6-4100-2005 Hwy D1 M&O to 1102-6-4000-4110 Capital Outlay \$1,200.00 • 1102-6-4200-2005 Hwy D2 M&O to 1102-6-4000-4110 Capital Outlay \$12,000.00 • 1102-6-4300-2005 Hwy D3 M&O to 1102-6-4000-4110 Capital Outlay \$1,200.00. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Hess moved to approve Blanket Purchase Orders. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Hess moved to approve Purchase Orders and Travel Claims. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

**2021-2022 - FAIR IMPROVE-ST** 101, DEERE & CO, 59998.66.

**2022-2023 - MB SVC-ST** 30, PIONEER TELEPHONE, 191.53, 31, WALLACE, KACY, 418.75, 32, WALLACE, KACY, 445.63 • **ARPA 2021** 9, DATASCOUT, 10000.00 • **ASSR REV FEE** 7, KANOKLA, 40.00, 8, DATASCOUT, 6144.50 • **EMS 522-ST** 9, FARMERS GRAIN, 483.32, 10, FARMERS GRAIN, 1414.65, 11, FARMERS GRAIN, 899.81, 12, KELLEY'S AUTO PARTS, 475.96, 13, CROSSROADS COUNTRY MARKET, 536.48, 14, STATE LINE GRAIN CO, 433.01, 15, AMAZON COM/GE MONEY BANK, 46.58 • **FAIR IMPROVE-ST** 48, PRESTO-X PEST CONTROL, 216.00 • **GENERAL** 647, NACO, 450.00, 648, STANDLEY SYSTEMS, 95.70, 649, SLATER MECHANICAL, 336.00, 650, CO BUDGETING SERVICES, 360.00, 651, EOTECH, 1827.00, 652, OK DEPT OF PUBLIC SAFETY, 390.00, 653, OK DEPT OF PUBLIC

SAFETY, 425.00, 654, AT&T MOBILITY, 44.93, 655, HUFF, PENNY, 133.93, 656, AMAZON CAPITAL SERVICES, 39.41, 657, PRATT, CINDY, 201.88, 658, AMAZON COM/GE MONEY BANK, 143.17, 659, CROSSROADS CO MARKET, 15.98, 660, LITTLE BS TWO, 88.20, 661, TASC, 500.00, 662, HULL, ANITA, 71.34, 663, HEROD, ROBIN, 68.97, 664, KILIAN, JENNA, 144.71, 665, KANOKLA, 20.00, 666, AMAZON COM/GE MONEY BANK, 121.94, 667, AMAZON CAPITAL SERV, 6.99, 668, AMAZON CAPITAL SERVICES, 28.95, 669, MIDWEST CARD & ID SOLUTIONS, 112.17, 670, OEMA, 50.00 • **HIGHWAY** 806, KELLPRO, 3083.50, 807, BANK OF AMERICA, 78.95, 808, SOUTHERN TIRE MART, 556.24, 809, SMETHERS, MABEL, 136.40, 810, WEBB FAMILY TRUST, 136.40, 811, DEVINE WATER, 21.98, 812, LEBEDA, V DEAN, 334.80, 813, UNIFIRST, 827.60, 814, MUNN SUPPLY, 31.50, 815, KELLEY'S AUTO PARTS, 1028.23, 816, FARMERS GRAIN, 22684.95, 817, CINTAS, 38.41, 818, DOLESE, 7840.36, 819, LEBEDA, V DEAN, 300.00, 820, JUSTIN TUCKER PLUMBING, 190.00, 821, AMAZON COM/GE MONEY BANK, 98.89, 822, AMAZON COM/GE MONEY BANK, 74.56, 823, SOUTHERN TIRE MART, 406.78, 824, ATWOODS, 13.95, 825, OTA-PLATEPAY, 2.65, 826, CENTERPOINT, 144.25, 827, PIONEER TELEPHONE, 236.76, 828, ODOT/COMPTRROLLER, 1385.60, 829, SHATTUCK NATL BANK, 4872.60 • **RURAL FIRE-ST** 98, PIONEER TELEPHONE, 129.46, 99, KELLEY'S AUTO PARTS, 333.98, 100, J&J CUSTOM FIRE, 286.00 • **SH COMMISSARY** 21, JMG CONSTR, 500.00, 22, CINTAS, 94.55 • **SH SVC FEE** 89, CROSSROADS CO MARKET, 280.10, 90, SOONER AUTO, 88.71, 91, DIRECT TV, 164.98.

Fredrick moved to approve the Revocation of Requisitioning Officer - Kateena Roberts for OSU Extension Office. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried. No action on Revocation of Requisitioning Officer for Free Fair Board as awaiting signed documents from Fair Board.

Hess moved to approve Cheyenne Gaff as Requisitioning Officer for OSU Extension. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried. No action on Alexandra Brittain as Requisitioning Officer for Free Fair & Fair Improvement as awaiting signed documents from Fair Board.

Hess moved to approve the appointment of Kateena Roberts as Deputy in the Office of the Court Clerk. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Fredrick moved to approve the October 2022 Court Clerk Records Mngt & Preservation Monthly Report. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Stinson provided documentation to all offices regarding available benefits from OPEH&W to be disbursed to all county employees. Stinson reported two entities are leaving the plan. Ross Naylor, Plan Admin Representative, plans to schedule annual presentations to plan participant members to education the members of the available benefits through the health plan.

Fredrick moved to approve the APRA-2 form for the Assessor's Office to DataScout in the amount of \$10,000 to be paid from ARPA funds. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Fredrick moved to approve the Pinnacle Offer Letters and Waiver Valuations Forms for District 2. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Hess moved to approve **2022-151** Safety Awards for County Employees for 2022. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Hess moved to approve **2022-152** Retroactive Pay for General Budgeted Employees and acknowledge not change to the elected officials salary from FY22 to FY23. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Fredrick moved to approve the following District 2 Resolutions for Disposing: **2022-158** - 2077 Bandit Chipper s/n 7237 • **2022-159** – 2018 Intimidator Chipper s/n 4FMUS1617JR **2022-160** – JD Landscape Tractor s/n ending 81160 • **2022-161** – JD Batwing Mower s/n ending 44227 **2022-162** – Road Groomer s/n RG121504 • **2022-163** – Road Groomer s/n RG110105 • **2022-164** Gee Whiz Groomer s/n V1034 • **2022-165** – Pumping Assembly s/n 166 • **2022-166** – Engine s/n 8896147 • **2022-167** – Pumping Assembly s/n 350F045 • **2022-168** – Toro Riding Lawn Mower s/n 313002966 • **2022-169** – Lincoln Welder s/n V1921105460 • **2022-170** – Snow Plow s/n 9778-1 • **2022-171** – Snow Plow s/n 9778-2. Hess seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

No new business.

Hess reported D1 had a good week but will be short-handed until the end of the year as employees are out on vacation and sick leave. Hess attended the CED meeting and an E911 board meeting last week.

Fredrick reported D2 has several employees using vacation time prior to the end of the year. D2 has been doing equipment maintenance in the shop. D2 will have graders out today working rutted roads. The bridge project located on CR 1000 is scheduled for completion within the next 3 weeks.

Stinson reported D3 is also short-handed due to employees using up vacation time prior to the end of the year. D3 has been patching holes on the Jefferson blacktop. D3 is hauling rock and digging shale. Stinson attended the CED, OPEH&W, and CDSA meetings last week.

At 10:45 a.m. Hess moved to adjourn. Fredrick seconded. Stinson – aye; Fredrick – aye; Hess – aye; Motion carried.

Approved this 28<sup>th</sup> day of November 2022

**BOARD OF COUNTY COMMISSIONERS  
GRANT COUNTY, OKLAHOMA**

/s/ Steve Stinson, Chairman    /s/ Craig A. Fredrick, Vice Chairman    /s/ Max L. Hess, Member  
/s/ Alexandra Brittain, 1<sup>st</sup> Deputy County Clerk