

## MINUTES OF BOCC REGULAR MEETING

The Board of Commissioners of Grant County, Oklahoma (BOCC) held a regular meeting on **Monday, December 8, 2025**, at 9:00 am. Notice of the Meeting, including agenda, was posted at both entrances of the Grant County Courthouse, Medford, OK, Friday, December 5, 2025, prior to 9:00 am. in accordance with Title 25, §301-314 O.S.

Fredrick called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Craig Fredrick, Steve Stinson, and Keith McClure. Also present were Rachelle McCaleb, Penny Huff, and Justin Bentley. Teleconferencing was enabled to comply with the Open Meetings Act. Out of the commissioners Stinson, Fredrick, and McClure used their signature stamps and hand signed as well.

Stinson said a prayer and McClure led the flag salute.

McCaleb acknowledged the agenda was properly posted in compliance with the Open Meeting Act.

McClure moved to approve Transfer of Appropriations. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve minutes from 12.01.2025 BOCC Regular Meeting. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Monthly Appropriations. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve Regular Payroll for Officers/ Employees for November, 2025 for disbursement in December, 2025. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Statutory Travel for Elected Officials for November, 2025 for disbursement in December, 2025. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to acknowledge Jail Report – November, 2025. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve Officer's Monthly Report for November, 2025 (County Clerk, District Attorney, Election Board, Court Clerk, County Treasurer, County Sheriff, County Assessor, Health Department) – All Subject to Audit. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Court Clerk Records Management & Preservation Monthly Report – November, 2025 Reconciled Balance \$14,355.44. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Blanket Purchase Orders. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Purchase Orders and Travel Claims. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

### 2025-2026

AMB SVC-ST 1859 CITY OF MEDFORD 69.97.

ASSR REV FEE 1829 XEROX CORP 123.86.

EMS 522-ST 1552 COMDATA INC 129.84.

Fair Improve-ST 1869 CITY OF POND CREEK 632.65; 1896 SUMMIT UTILITIES 284.90.

General 1484 FARMERS GRAIN 119.74; 1525 COUNTY BUDGETING SERVICES, LLC 900.00;

1578 MERRIFIELD OFFICE SUPPLY 96.04; 1659 STANLEY SYSTEMS LLC 250.43; 1662

CINTAS FAS LOCKBOX 94.84; 1797 AMAZON CAPITAL SERVICES 30.68; 1811 LOCH, DARIN

600.00; 1819 AMAZON CAPITAL SERVICES 64.35; 1831 TISDAL & OHARA PLLC 3007.50; 1834

RK BLACK INC. 134.73; 1835 RELX INC DBA LEXIS NEXIS 109.00; 1867 CITY OF MEDFORD

191.00; 1901 SUMMIT UTILITIES 248.38; 1904 VERIZON WIRELESS 45.33.

Health 1529 SUMMIT UTILITIES 545.39; 1622 GOTTSCH TERMITE & PEST CO. 85.00; 1623 CITY OF MEDFORD 55.00; 1624 NALLEY'S CLEANING SERVICE 875.00.

Highway 1418 ANTHONY FARMERS COOPERATIVE ELEVATOR CO 320.00; 1419 FARMERS

GRAIN 13328.38; 1420 KELLEY'S AUTO PARTS 887.19; 1421 MUNN SUPPLY 54.25; 1423

SEELY, ASHLEY N. 43.75; 1425 UNIFIRST CORP 763.82; 1427 DOLESE 13729.13; 1443

FLAMING AUTOMOTIVE 509.96; 1676 INTEGRIS BASS OCCUPATIONAL MEDICINE 50.00; 1703

AMAZON CAPITAL SERVICES 355.87; 1787 AMAZON CAPITAL SERVICES 42.94; 1795 P&K

EQUIPMENT 414.60; 1838 SECURITY NATIONAL BANK 1189.97; 1840 SHATTUCK NATIONAL

BANK 6186.41; 1841 ARMSTRONG BANK 4833.91; 1842 ANCHOR D BANK 8293.44; 1843 ODOT/Comptroller 1385.60; 1844 ODOT/Comptroller 1227.42; 1852 ANCHOR D BANK 4553.34; 1853 THE STOCK EXCHANGE BANK 6258.72; 1854 ODOT/Comptroller 3042.26; 1856 ODOT/Comptroller 1976.24; 1857 SECURITY NATIONAL BANK 8328.76; 1858 SECURITY NATIONAL BANK 14116.32; 1861 FLAMING AUTOMOTIVE 325.31; 1865 STINSON, STEVEN 196.84; 1866 CITY OF MEDFORD 117.00; 1870 CITY OF POND CREEK 320.31; 1871 WAKITA UTILITY AUTH 109.36; 1902 SUMMIT UTILITIES 260.19; 1903 SUMMIT UTILITIES 338.50; 1905 VERIZON WIRELESS 80.66; 1906 VERIZON WIRELESS 40.33; 1907 VERIZON WIRELESS 40.33; 1348 DAVIS SANITATIONS INC 1500.00; 1424 SEELY, DOUGLAS R. 43.75; 1741 DOLESE 1161.79; 1775 ATWOODS 45.43; 1839 SHATTUCK NATIONAL BANK 4872.60; 1846 ANCHOR D BANK 7134.53; 1848 SECURITY NATIONAL BANK 1291.03; 1849 ODOT/Comptroller 3540.63; 1850 ODOT/Comptroller 2606.40; 1851 SHATTUCK NATIONAL BANK 2452.17; UNIFORMS 1822 UNIFIRST CORP 211.15.

Rural Fire-ST 105 KELLEY'S AUTO PARTS 33.17; 109 FARMERS GRAIN 221.81; 1254 M20 ENTERPRISES 17800.00; 1483 FARMERS GRAIN 91.37; 1546 CRITICALCOMM 147.05; 1629 KELLEY'S AUTO PARTS 635.94; 1860 CITY OF MEDFORD 69.97; 1886 ANDYS DISPOSAL 50.00; 1889 MENNEM INSURANCE AGENCY 460.50; 1890 MENNEM INSURANCE AGENCY 429.76; 1897 SUMMIT UTILITIES 58.91.

**SH FUNDING ASST GRANT** 1818 BAILEY'S GARAGE LLC 374.79.

**SH Svc Fee** 1518 RCB BANK 877.58.

Stinson moved to approve Court Clerks Records Management & Preservation Monthly Report – November, 2025 – Reconciled Balance \$14,355.44. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve reorganization of BOCC beginning January, 2026 as follows: Chair – Commissioner Steve Stinson, Vice-Chairman – Commissioner Keith McClure, Member – Commissioner Craig Fredrick. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve **Resolution 2025-211**: Surplus – Phillips Headstart MRX Lifepack ( s/n ending: 203039) – Deer Creek Fire Dept. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve **Resolution 2025-212**: Disposal – Phillips Headstart MRX Lifepack (s/n ending: 203039) – Deer Creek Fire Dept. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Fredrick moved to approve **Resolution 2025-213**: Board of Chief Local Elected Official Agreement – Grant County Elected Official – Commissioner Keith McClure. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Fredrick moved to approve **Resolution 2025-214**: Surplus 1981 JD Tractor (s/n ending: 35869R) – D2. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve **Resolution 2025-204A**: Corrected Chart of Accounts for Donation (Bryan Slaving - \$2888.50) – Road Maintenance Drainage/ Tube – D3. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve zoning letter – Phase 1 Consulting. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Monthly Mortgage Tax & Certification Fee for November, 2025 for disbursement in December, 2025 - \$75.00. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve allocation of Alcoholic Beverage Tax for November, 2025 for disbursement in December, 2025 - \$14,029.90. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure moved to approve allocation of Motor Vehicle Tax for November, 2025 for disbursement in December, 2025 - \$1,742.91. Stinson seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Stinson moved to approve Sheriff's Dept. back pay for employee overtime hours: \$195.85 to be paid out of General Fund – contingency and \$446.21 to be paid out of Sheriff's department current budget. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Commissioner Stinson attended a recent Fair Board Training Course. It was determined that the Fair Board can vote to have a separate account to distribute checks for premium awards and donations. These are private funds collected. The Commissioners would like to see a report on the

donations collected. The Fair Board would need to vote on if they would like to set up this account. Any money collected for the rental of the Expo Building should go through the County Treasurer's Office as the BOCC oversees this account. Stinson moved to approve that the Fair Board get an account to manage donations with a report provided to the BOCC on donations collected and distributed. The Fair Board can vote on this at the February meeting. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

McClure stated D1 – mowing, grading, cleaning ruts and moving rock and shale.

Stinson stated D3 – mowing and grading.

Fredrick stated D2 – hauling rock and shale. Preparing to grind trees.

New Business: Treasurer Penny Huff discussed correspondence with the ADA regarding City Lien with Town of Lamont. Treasurer's Office has never received paperwork to file. If the county receives the correct paperwork, we should file on the Tax Roll. Any other correspondence from the Town of Lamont's legal representative should be directed to the ADA.

At 9:52 a.m. Stinson moved to adjourn. McClure seconded. Fredrick – aye; Stinson – aye; McClure – aye; Motion carried.

Approved this 22nd day of December, 2025

BOARD OF COUNTY COMMISSIONERS  
GRANT COUNTY, OKLAHOMA

Craig Fredrick Craig A. Fredrick, Chair

Steve Stinson Steve Stinson, Vice-Chair

Keith McClure Keith McClure - Member

Rachelle McCaleb Rachelle D. McCaleb, County Clerk



attest